



BECOMING A CO-OPTED GOVERNOR FOR BUTLERS COURT SCHOOL

We are currently inviting applications for a **Co-opted Governor** to join the **Board of Governors at Butlers Court School**. This is an exciting opportunity for a member of the local community who would like to use their professional skills, experience, and time to make a meaningful contribution to the education of children and the success of a highly regarded local school.

The Role of a Governor

Governors play a vital role in the **leadership and strategic direction** of the school. Working alongside the Headteacher, Mr Butler, and the senior leadership team, the governing board is responsible for:

- Ensuring the school has a clear vision, strong ethos, and sound strategic direction
- Holding the Headteacher to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the school and ensuring funds are used effectively and responsibly

Being a governor is a rewarding voluntary role that offers the chance to make a genuine difference. It does, however, require commitment, preparation, and participation. Governors are expected to attend **two meetings per term**, engage in committee work, and take responsibility for specific areas such as safeguarding, finance, or health and safety. On average, the time commitment is around **6–8 hours per month**, including reading papers, attending meetings, and visiting the school.

Who We're Looking For

We are seeking individuals who share our commitment to supporting young people and who can bring professional insight and community perspective to the board.

To complement the existing skills of the Board, we are particularly interested in applicants with experience in:

- **Finance or accountancy**
- **Human resources**
- **Legal or compliance**
- **Leadership or management**
- **Project management or strategic planning**

However, we warmly welcome applications from all backgrounds and are committed to ensuring the Board reflects the diversity and values of our community — enthusiasm, integrity, and a willingness to contribute are the most important qualities.

Why become a governor?

"Becoming a governor is a fantastic and fascinating way to engage with the school and local community. It's a role which gives back just as much as you put in — and often much, much more." — Alison

Governors have a real opportunity to **shape the direction of Butlers Court School**. The role provides a valuable chance to use and develop skills in strategic leadership, gain insight into education and public service, and contribute to the success and well-being of future generations.

Practical Information

- The **term of office** is four years.
- Full **training and support** are provided.
- Eligibility information is available in the appendix attached to the application form.

More information about governance in schools, can be found on the **National Governance Association** website: <https://www.nga.org.uk/Governance-Recruitment/Be-a-school-governor-or-trustee.aspx>.

We'd love to hear from you, so please arrange an informal conversation with myself or Mr Butler via the school office: office@butlerscourt.bucks.sch.uk 01494 673538

Warmest Regards,

Alison O'Dornan, Chair of Governors