

# BUTLERS COURT SCHOOL



## Equality, Diversity and Inclusion Policy

*Our Butlers Court family nurtures kind, resilient, ambitious and curious children. Our caring environment supports well-being and self-belief, encouraging everyone to flourish. Through a wide range of experiences and opportunities, every child has the chance to shine, developing a love of learning and prepared for the ever-changing world and a future of possibilities.*

At Butlers Court School we work hard to eliminate direct and indirect discrimination, harassment and victimisation; advance equality of opportunity; and foster good relations between all those within our school community. We do this with regard to the nine protected characteristics listed in the Equality Act 2010. These characteristics are:

- age
- disability
- gender reassignment
- marriage and civil partnership
- pregnancy and maternity
- race
- religion or belief
- sex
- sexual orientation

**A glossary which defines these terms and additional terms related to equality, diversity and inclusion can be found in Appendix 1**

Our duties under the Equality Act also reflect international human rights standards as expressed in the UN Convention on the Rights of the Child, the UN Convention on the Rights of People with Disabilities and the Human Rights Act 1998.

The Education and Inspections Act 2006 requires us to promote community cohesion and at Butlers Court School we work towards a society in which there is a common vision and sense of belonging by all communities; a society in which the diversity of people's backgrounds and circumstances is appreciated and valued; a society in which similar life opportunities are available to all; and a society in which strong and positive relationships exist.

Our commitment to equality, diversity and inclusion is reflected in our school policies and procedures, especially those related to (but not limited to):

- accessibility
- behaviour
- anti-bullying
- uniform
- recruitment
- Relationships and Sex Education
- Special Educational Needs
- home-school agreements

### **Our school ethos and values**

*Our Butlers Court family nurtures kind, resilient, ambitious and curious children. Our caring environment supports well-being and self-belief, encouraging everyone to flourish. Through a wide range of experiences and opportunities, every child has the chance to shine, developing a love of learning and prepared for the ever-changing world and a future of possibilities.*

## Our school profile

	Total	Boys	Girls
Reception	60	25	35
Year 1	60	34	26
Year 2	60	28	32
Year 3	60	28	32
Year 4	60	25	35
Year 5	60	26	34
Year 6	60	25	35
Total	420	191	229

## Fulfilling our public sector equality duty

### **How we eliminate discrimination, harassment and victimisation:**

Butlers Court School does not tolerate direct or indirect discrimination, harassment or victimisation of anyone within our school community, and we are opposed to all forms of prejudice.

The school has robust procedures for dealing with prejudice-related incidents and all staff receive training on these. All incidents are recorded, and this data is shared with the governing body and analysed so that any trends can be identified, and action plans put in place. Further information on these procedures can be found in our staff handbook and they are also referenced in the staff code of conduct, whistleblowing policy and behaviour policy.

The Butlers Court School policies outline the procedures for reporting and responding to incidents of discrimination, harassment and victimisation experienced by staff

The Complaints Policy outlines the procedures for reporting and responding to incidents of discrimination, harassment and victimisation experienced by parents and carers and the wider school community.

### **How we advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it:**

Treating people equally does not mean treating them all the same. We recognise that people have different needs, different experiences, different outlooks and face different barriers to achieving positive outcomes.

We collect and monitor data broken down by different protected characteristics in order to identify inequalities and disparities within our student population in terms of:

- Progress and attainment
- Admissions
- Attendance
- Rewards, sanctions and exclusions

and within our staff population in terms of:

- Recruitment, retention, training and promotion
- Capability, disciplinary and complaints

We employ appropriate interventions where necessary in order to address disparities. Please see our Equalities Objectives and Action Plan for further details.

We consult widely with a range of groups and individuals to ensure that those who are affected by a policy or activity are consulted in the design of new policies, and in the review of existing ones.

We assess all of our policies and procedures to ensure that no individuals or groups are disadvantaged and to identify opportunities for positive action.

We make reasonable adjustments to ensure that the school environment and its activities are as accessible and as welcoming as possible to all, in some cases treating disabled people more favourably than non-disabled people where necessary. Please see our Accessibility Plan for further information.

We ensure that students' work is differentiated appropriately, and that the curriculum is accessible to all students.

We respect the religious beliefs and practice of staff and students and comply with reasonable requests relating to religious observance and practice.

We take all reasonable steps to ensure the wellbeing and inclusion of transgender staff and students, including those who transition during their time at the school

### **How we foster good relations between persons who share a relevant protected characteristic and persons who do not share it:**

We ensure that our curriculum offers opportunities to learn about people with a diverse range of identities.

We teach our students to recognise and challenge stereotypes and prejudice and to value difference.

We ensure that our resources challenge stereotypes and reflect the diversity of society.

We take positive action to ensure that people with a range of different identities engage with our school community for example guest speakers, arts groups, school governors, parent/carer helpers etc.

Our behaviour policy includes a requirement to respect other people and their different identities.

We take steps to ensure diversity in our student council, governing body and staff team

We celebrate diversity at every opportunity and hold regular assemblies and events celebrating diversity throughout the year.

### **Responsibilities**

**The governing body** is responsible for ensuring that:

The school complies with all equalities legislation relevant to the school community, and that this policy and its related procedures and action plans are implemented

A member of the governing body has a watching brief regarding the implementation of this policy

The school and governors carry out equalities impact assessments on all other policies

All available data is used to consider equalities issues and to ensure adjustments to school policies and practices are made, including positive action where necessary

**The head teacher and senior management** are responsible for:

- Overseeing the implementation of the Equality Policy
- Ensuring that all who enter the school are aware of, and comply with, the Equality, Diversity and Inclusion Policy
- Ensuring that staff are aware of their responsibilities and are given relevant training and support

- Taking appropriate action in any cases of discrimination, harassment, victimisation and bullying
- Regularly reviewing data related to prejudice-related incidents and taking necessary steps to reduce occurrences of incidents within the school

**All staff** are responsible for:

- Refraining from engaging in behaviour that constitutes discrimination, harassment, victimisation or bullying
- Understanding and complying with the Equality, Diversity and Inclusion Policy
- Contributing to the action plan attached to the policy
- Making reasonable adjustments to ensure disabled students do not experience discrimination or exclusion
- Dealing with prejudice-related incidents, following the specific procedure
- Attending training sessions as necessary to carry out this policy and keep up to date with equalities legislation
- Recognising everyone can show unconscious bias and that we challenging bias and stereotyping
- Promoting an inclusive and collaborative ethos

**All parents/carers** are responsible for:

- Refraining from engaging in behaviour that constitutes discrimination, harassment, victimisation or bullying
- Understanding the ethos of the school and complying with the school's Equality, Diversity and Inclusion Policy
- Ensuring that they and the young people that they are responsible for meet the expectations set out in the home-school agreement

**All visitors** are responsible for:

- Refraining from engaging in behaviour that constitutes discrimination, harassment, victimisation or bullying in their engagement with the school
- Complying with the school's Equality, Diversity and Inclusion Policy

**All students** are responsible for:

- Refraining from engaging in behaviour that constitutes discrimination, harassment, victimisation or bullying
- Understanding the ethos of the school and complying with the school's Equality, Diversity and Inclusion Policy
- Reporting prejudice-related incidents
- Understanding, valuing and celebrating diversity
- Challenging stereotypes and prejudices

## **Equality Objectives and Action Plan**

In order to fulfil its Public Sector Equality Duty the school collects equality information on pupils and staff.

Using this information, the school analyses the following in terms of protected characteristics:

- Student admissions
- Student attendance
- Student performance/achievement
- Student sanctions
- Student rewards
- Staff recruitment, retention and promotion
- Staff disciplinary and capability proceedings
- Records of prejudice-related incidents
- Complaints by parents and carers

The school also conducts surveys with staff, pupils and parents and carers to identify areas that they feel the school is doing well and areas for improvement.

This information is used to identify any discrepancies between people from different groups and to identify equality objectives. The school publishes this information on our school website.

The school identifies any equality training needs within our staff through our staff questionnaire and regular feedback sessions. These needs will be addressed in annual equality training at our September Inset, and this may also inform our Equality Objectives.

Our equality objectives may also take into account national and local priorities and issues as appropriate. They are devised in consultation with school governors and are integrated into the school improvement plan. We keep the objectives under review and report annually on our progress towards achieving them.

***Our current Equality Objectives and Action Plan are attached as Appendix 2***

## **Equality Impact Assessments**

All school policies are regularly assessed for their impact on different groups of people with shared protected characteristics. This ensures that our policies, practices and decision-making processes are fair and do not discriminate against any particular groups. It also enables us to consider ways to proactively advance equality.

***Our equality impact assessment is attached as Appendix 3***

## **Breaches of this policy**

Breaches of this policy will be dealt with in the same way that breaches of other school policies are dealt with, as determined by the headteacher and governing board.

**Mr S Butler**  
**Headteacher**  
**March 2026**

## Appendix 1: Glossary

Antisemitism	A certain perception of Jews, which may be expressed as hatred toward Jews.
Biphobia	Prejudice or negative attitudes, beliefs or views about bisexual people.
Cisgender	Someone whose gender identity is the same as the sex they were assigned at birth.
Disability	A physical or mental impairment, which has a substantial and long-term adverse effect on someone's ability to carry out typical day-to-day activities.
Discrimination	<p>This can be direct: When someone is treated less favourably than another person or other people because:</p> <ul style="list-style-type: none"> <li>they have a particular protected characteristic</li> <li>someone thinks they have that protected characteristic (discrimination by perception)</li> <li>they are connected to someone with that protected characteristic (discrimination by association)</li> </ul> <p>Or indirect: There is a policy that applies in the same way for everybody but disadvantages a group of people who share a protected characteristic.</p>
Gender identity	Someone's internal sense of their own gender, whether man, woman or some other gender. This may or may not align with their assigned sex.
Gender reassignment	If someone is proposing to undergo, is undergoing or has undergone a process (or part of a process) to change sex and/or gender. This might involve medical intervention, but it can also mean changing names, pronouns, dressing differently and living in their self-identified gender.
Harassment	Unwanted conduct, related to a relevant protected characteristic, which violates a person's dignity and/or which creates an intimidating, hostile, degrading, humiliating or offensive environment for that person.
Homophobia	Prejudice or negative attitudes, beliefs or views about lesbian, or gay people.
Islamophobia	A type of racism that targets expressions of Muslimness or perceived Muslimness. Further information <a href="#">here</a> .
Prejudice-related incident	Any incident which is perceived to be prejudice-related by the victim or any other person.
Race and ethnicity	Includes skin colour, nationality and ethnic or national origins.
Racism	Prejudice or negative attitudes, beliefs or views about someone based on their skin colour, nationality, ethnic or national origin.
Reasonable adjustments	<p>Taking reasonable steps to remove disadvantages faced by disabled people by:</p> <ul style="list-style-type: none"> <li>changing provisions, criteria or practices</li> <li>changing or removing a physical feature or providing a reasonable alternative way to avoid that feature</li> <li>providing auxiliary aids</li> </ul>
Religion or belief	<p>Religion is a formalised system of belief that aims to relate humanity to spirituality. Beliefs included are philosophical beliefs, which are considered to be similar to a religion.</p> <p>We include people who have no religion or a lack of belief.</p>

Sex	Whether someone is male, female or intersex.
Sexism	Prejudice or negative attitudes, beliefs or views about someone based on their sex.
Sexual orientation	Who someone is emotionally, mentally, and physically attracted to in relation to their sex/gender, this includes heterosexual, lesbian, gay, bisexual, pansexual and asexual.
Transgender	An umbrella term to describe people whose gender identity differs from what is typically associated with the sex they were assigned at birth.
Transphobia	Prejudice or negative attitudes, beliefs or views about transgender people including refusal to accept their gender identity
Victimisation	Treating someone badly because they are:  making a claim or complaint of discrimination helping someone else to make a claim by giving evidence or information  Or because they intend to do so.

## Appendix 2: Equality Objectives and Action Plan

Objectives	Actions	Staff	Date	Success criteria
<b>To narrow the gap between disadvantaged pupils and other pupils</b>	Monitor attendance and liaise with families to encourage regular school attendance	Attendance Officer	All year	All pupils attend school on time regularly
	Provide and fund wraparound childcare for disadvantaged pupils to encourage school attendance	Bursar & PP Lead	All year	Disadvantaged pupils have priority funded access to wraparound care to support families and ensuring children are able to attend school and have healthy breakfast or tea
	Prioritise and fund disadvantaged pupils' inclusion in extracurricular and enrichment activities	Bursar & PP Lead	All year	Disadvantaged pupils have priority funded access to extracurricular and enrichment activities to support families and ensuring children attend school and have the same opportunities as others
	Closely monitor attainment and progress data for disadvantaged pupils	Deputy HT & PP Lead	All year	Gaps in children's understanding or slower progress identified and appropriate measures put in place to support accelerated learning
	Provide additional support and/or differentiated class activities to improve the learning of disadvantaged children	Deputy HT & PP Lead	All year	
	Provide before school booster sessions to improve academic progress and attainment for pupils working below age related expectations	Deputy HT, Bursar & PP Lead	All year	
<b>To promote understanding and respect for differences</b>	Train all staff on equality awareness, non-discrimination and equal opportunities	Headteacher	Autumn '26	Staff are all aware of our equalities policy and aware of the
	Promote and provide positive role models for all children in school	Deputy HT & PP Lead	All year	Visitors and role models discussed in class or assemblies highlight equality for all
	Evaluate and diversify the school curriculum to ensure positive representation of all characteristics	Deputy HT & PP Lead	Summer '26	Curriculum represents and celebrates all characteristics equally
	Challenge discrimination, bullying and stereotypes at school	Headteacher	All year	Staff, children and parents all have the confidence and support to report discrimination, bias, stereotypes & bullying

Last updated – March 2026

## Appendix 3: Equality Impact Assessment

Name and/or brief description of policy/practice

What evidence/information has been used to help identify the likely impact on different groups of people?

Which relevant groups have we engaged/consulted with as part of our assessment?

Protected characteristic	Impact on this group			Explain and give examples of evidence
	Positive	Negative	Neither	
age				
disability				
gender reassignment				
marriage and civil partnership				
pregnancy and maternity				
race				
religion or belief				
sex				
sexual orientation				

Barriers/disadvantages/discrimination identified?

Yes (tick)

No (tick)

If "yes" how will the policy/practice be adapted/changed to eliminate this?

Date completed

Review date